





EURspace: European IVT Recognition Gateway

Project no. 2015-1-PT01-KA202-013119

AUTO-EVALUATION GUIDE





Instructions:

This Auto-Evaluation Guide is intended to be applied by the partnership with the aim to support the project monitoring and give feedback for the project management and implementation.

All partners that integrate the partnership should participate and give inputs for its fulfilment.

Project coordinator should moderate the auto-evaluation tool application.

The structure of the Auto-Evaluation Guide is based in the model of a swot analysis. The questions here presented are guidelines for the reflection, but other questions and reflections can be appropriate in each moment of auto-evaluation.

The project auto-evaluation is mandatory in the middle of the project, giving inputs for the interim assessment of the project, and near the end of the project, giving inputs for the final assessment of the project. If relevant, the Auto-Evaluation Guide should be applicable every 6 months, during the project meetings, by the members of the Project Quality Assurance Committee.





Project Number:	2015-1-PT01-KA202-013119
Project Title:	EURspace: European IVT Recognition Gateway
Date of the Auto-Evaluation:	
Place:	

STRENGTHS

- Does the partnership have the necessary skills within the partner members?
- How experienced is the project team in similar projects?
- The budget assigned is enough?
- Is the budget management efficient?
- Will the project require something that was not contemplated?

WEAKNESSES

- Is the proposed schedule realistic?
- Does the workplan being fulfilled?
- What difficulties are being faced?

OPPORTUNITIES

- What are the benefits of completing the project?
- What are the impacts of completing the project?
- What is the dissemination impacts of the project?
 - Is the project sustainable?

THREATS

- What is not being fulfilled?
- What is not working well?
- What are the risks that are being faced?